



**NEEDS CENTRE**

**Family Registration Form – Please Print**

<b>FAMILY MEMBER #</b>	<b>File #</b>		<b>PR #</b>		<b>Relationship</b>	
First Name			Last Name			
Other Names Used		Home Phone		Cell Phone		
Address			City		Postal Code	
Email		Manitoba Health Card Number			Date of Birth	
		6 digits		9 digits		Y Y Y Y - M M - D D
Official Language Preference			English Language Level			Gender
English French Unknown/No Preference			Beginner Intermediate Advanced			
Country of Origin		Immigration Category		Date of Entry into Canada		Start Date
				Y Y Y Y - M M - D D		Y Y Y Y - M M - D D
Allergies, Dietary, Health Concerns: <b>YES / NO</b>			Medication: <b>YES / NO</b>			
If <u>yes</u> please explain:			If <u>yes</u> please explain:			
First Language		Other Languages		Interpretation Required? <b>YES / NO</b>		
Current Name of School				Current Grade at Registration		

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Please print additional pages to continue registration if needed.

Referred By:  
 School: \_\_\_\_\_ Other Settlement Provider: \_\_\_\_\_ Other:(Specify): \_\_\_\_\_  
 Not Referred How Did you hear about Needs? (If Not Referred): \_\_\_\_\_

Emergency Contact Name	Relationship to Emergency Contact	Emergency Contact Phone

N.E.E.D.S. Inc. is primarily funded by Immigration, Refugees and Citizenship Canada (IRCC) and the Government of Manitoba. We partner with many different organizations to ensure the successful settlement and integration of the newcomer children and youth. N.E.E.D.S. Inc. will share your personal and service information with IRCC and the Government of Manitoba to better meet the needs of newcomers. All the personal information provided is kept confidential and will not be used for any other purpose without consent. You have a right to view this information at any time. Furthermore, by signing below I acknowledge that I have been presented with, read and understood the content of the IRCC Gathering Information Pamphlet. Your personal information will be entered into our electronic data base and may be used, by any or all the services at the N.E.E.D.S. Inc. This information may also be used by the N.E.E.D.S. Inc. to contact you in the future. By signing below, you confirm that you have read and understood which information is being collected and what it is being used for.

I agree for the above individuals to participate in N.E.E.D.S. Inc. Programs.

**Technology Information:** Does your family have access to:

Internet Laptop/PC Tablet Mobile Device Other \_\_\_\_\_

**Consent:**

- YES NO I consent to allow the exchange of information about my child's participation in program between N.E.E.D.S. Inc., their school and other required partners.
- YES NO **Media & Publication Consent:** I consent for the publishing of photos, videos and recordings of my child which include media publications, interviews, social media and advertising material for the agency.
- YES NO I consent for my child to go on field trips with the program.
- YES NO I consent for N.E.E.D.S. Inc staff to administer prescription medication (if needed) to my child.

If you wish to exclude any family members from the above consent, please indicate their name and consent statement(s) being excluded:

Name of Parent/Guardian giving consent \_\_\_\_\_ Relation to participant \_\_\_\_\_

Telephone \_\_\_\_\_ Your language \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_


Staff Completing Registration: \_\_\_\_\_

<b>Office Use Only</b>	Country of Citizenship: _____	Country of Birth: _____
	Permanent Resident card	Landing Paper
	Manitoba Health Card	Refugee Protection Claimant Document
	Convention Refugee-Notice of Decision	Other: _____
Registered By: _____		Received From: _____ Date: _____

This pamphlet is available in other languages: French, Arabic, Bengali, Chinese (traditional/simplified), Dari, Farsi, Gujarati, Korean, Punjabi, Russian, Spanish, Somali, Tamil, Tagalog, Urdu

# Gathering Information

## to better meet the needs of newcomers to Canada



Immigration, Refugees and Citizenship Canada (IRCC) helps immigrants, including refugees, to settle in Canada. To do this, we fund organizations across the country to provide newcomers with services such as language training and career counselling. To make sure newcomers get the right services, we need your help.

The IRCC-funded organization that provides you with these services will ask you to give certain personal information: your full name, date of birth, and immigration number or immigration document. We urge you to provide this information when requested.

Your service provider organization gives this information to IRCC. During this process, we keep your information confidential. Your personal information will not be used for any other purpose without your consent.

You have the right to ask your service provider to show you this information at any time.

### **Why IRCC collects personal information**

IRCC collects personal information to better understand newcomers' needs. With this information, we can ensure that service provider organizations are performing well, decide how we can improve the services we fund, and report to the public about how our programs are working. To accomplish all this, we combine your information about the services you need and the services you have used with the details you provided when you applied to come to Canada.

Service provider organizations use this information to help plan and manage our programs and the services provided to you. So, your information helps us ensure that the services fit your needs.

### **Your personal information is protected**

While IRCC has the authority to collect your personal information under the *Immigration and Refugee Protection Act*, Canadian privacy law requires that the federal government protect your personal information. Your information cannot be shared except as allowed in the *Privacy Act*. For more information, consult <http://laws-lois.justice.gc.ca/eng/acts/P-21/page-3.html>.

The personal information you provide is stored in a personal information bank, a type of database, called Settlement and Integration Services. It also contains some information that you provided when you applied to come to Canada. This bank is owned by the Government of Canada. To learn about the kinds of personal information held in the Settlement and Integration Services bank (PIB # CIC PPU 062), consult <http://www.cic.gc.ca/english/department/atip/infosource/pibs.asp>.

You can access your IRCC record of personal information by making an access-to-information request or a Privacy Act request.

For details, please consult <http://www.cic.gc.ca/english/department/atip/index.asp>.

