



Newcomers Employment & Education Development Services (N.E.E.D.S.) Inc.

Employment Opportunity

N.E.E.D.S. Inc. is pleased to invite applications for the following position:

Position Title: Support Worker/Facilitator Assistant with Swahili language

Service: SWIS

Position type: Casual

Hours of Work: Mondays – Fridays, days and evenings required and occasional weekends

Salary: Based on education and experience

N.E.E.D.S. Inc. is seeking an experienced and qualified individual for a *Support Worker/Facilitator Assistant* position. N.E.E.D.S. Inc. provides services for newcomer children, youth and families in the areas of education, employment, recreation and after-school programming. The Support Worker/Facilitator Assistant will work in a team environment, assisting in facilitating orientation programming to newly arrived newcomer children and youth. Currently, we are looking for individuals who can speak the following languages: **Swahili**

Main Job Responsibilities include:

Programming:

- Supervising program participants in the various programs
- Assisting in facilitating orientation programs for children and youth
- Providing interpretation support
- Assisting in the completion of intakes and other relevant assessments
- Assisting in youth's integration into Canadian society
- Maintaining confidentiality of program participants
- Developing supportive and productive relationships with newcomer youth and their families

Administrative:

- Completing required monitoring and reporting activities, including observation of participants
- Participating in daily debrief and staff meetings
- Helping prepare and clean-up snacks and meals
- Other duties as assigned

Skill Requirements:

- High School Diploma or an acceptable/equivalent combination of education and experience

- Must be able to maintain participant confidentiality
- Excellent communication (oral and written) in Swahili
- Must have strong active listening skills and good memory retention
- Able to multi-task, problem solve, make decisions under pressure
- Able to work cross-culturally with participants from diverse cultural and religious backgrounds
- Self-motivated and able to work independently as a team
- Able to provide current criminal record check and child abuse check at start of employment

Assets:

- Able to work from a Trauma Informed Perspective
- Understanding of the impact war and conflict on children, youth, families and communities
- Understanding of settlement challenges and barriers that exist for newcomer youth and their families
- Current First Aid, CPR training and Non-violent Crisis Intervention (NVCI)
- Additional languages other than English

Please submit a resume and cover letter explaining your interest, qualifications and related experience, including language ability by Friday, **September 30th, 2022** to:

Attention: Human Resources
Newcomers Employment & Education Development Services (N.E.E.D.S.) Inc.
251 A Notre Dame Avenue, Winnipeg, MB, R3B 1N8

Or via email at: HRneeds@needsinc.ca

Newcomers Employment & Education Development Services (N.E.E.D.S.) Inc. encourages applications from qualified candidates who reflect the diversity of the population we work with.

Only candidates selected for an interview will be contacted.